

How to create a Flight Schedule Pro account

- 1. Go to www.flightschedulepro.com**
- 2. Click the link on the top right of the webpage that says "Have an Account? Login Here."**
- 3. Click the orange User Registration box in the middle of the page.**
- 4. Click "Sign-up with an Existing Company".**
- 5. Click Flight Schedule Pro v3.**
- 6. Scroll down to Spokane Airways and click the GO! button.**
- 7. Click the Continue button if you have Spokane Airways selected**
- 8. Enter all of your information in and when done go to the bottom of the page and press "Request Approval"**

Your instructor or the CSR's will be able to approve your account for use. Your instructor should update your pilot information with the most current information so you will not be denied access to the airplanes you have done a checkout for.